

~~SECRET~~

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Staff Meeting Notes

FROM:

Chief Policy Branch/PDS

EXTENSION

NO.

DATE

30 June 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

EO/OS

 $\frac{6}{30}$ 

30 June

Mre

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

**PRIORITY**Form No. 160  
1 Dec 56

Use Previous Editions

(13)

FORM 1-79 **610** USE PREVIOUS EDITIONS~~SECRET~~

~~SECRET~~

27 June 1986

25X1

2. SRD Awarded Meritorious Unit Citation

Security Records Division has been awarded the Meritorious Unit Citation for exceptional contributions to the mission of the Office over the past year. [ ] noted that this is a very noteworthy honor and one which is much deserved.

25X1

25X1

4. DD/PS Speaks to Executive Leadership Forum

On 26 June, [ ] addressed the Executive Leadership Forum, a seminar for new entries into the Senior Intelligence Service. The major thrust of [ ] presentation was managerial involvement in personnel security.

25X1

25X1

25X1

~~SECRET~~

S E C R E T

5. OTE to Revamp Managerial Training

25X1 [ ] C/SES, reported that OTE will virtually shut down its managerial training operations for about six months to re-think and re-work the program. Also, the Chief, Secretarial Training Branch/OTE has agreed to come to OS to explain the ins and outs of secretarial training needs.

25X1 [ ]

8. Quality Step Increases [ ]

25X1 [ ] received a Quality Step Increase in recognition of his sustained superior performance while serving as Chief, Computer Security Group/OIT.

25X1 [ ] received a Quality Step Increase in recognition of her sustained superior performance while assigned to the Security Records Division.

25X1 [ ] received a Quality Step Increase in recognition of her sustained superior performance while assigned to the Information Systems Security Division.

-2-

S E C R E T

**Page Denied**

Next 2 Page(s) In Document Denied